

Riseley Neighbourhood Plan Group

Meeting held on 8th December 2020 at 7.30pm via Zoom

Present: Mark Chamberlain, Andrew Gell, Alan Capper, Robert Frear, Claire Caparco, Martyn Wady and Alison Chamberlain.

		Action
Apologies	Caroline Bradbury, Andrew Clifton Non attendance April and Andrew Prigmore	
Declarations of interest	Mark and Alison Chamberlain site 211, 20 Rotten Row Robert Frear site 512, Adj. 156 High Street, Alan Capper site 213, Dag Lane; site 214, Hill View Farm; site 458 Keysoe Road Large site, site 215, Keysoe Road (small site). Caroline Bradbury site 458, Keysoe Road; site 459 Five Bells field. Claire Caparco site 549, Five Bells field; site 614 Town Farm Lowsdon Lane.	
Minutes of the meetings on 10/11/20 and 16/11/20	Both sets of minutes were circulated prior to the meeting and it was agreed that they are a correct record with the addition of Alan's declaration of interest in site 458 that had been omitted from the minutes of 16 th . It was agreed that the current listed declarations will stand for future meetings unless a member changes their entry.	
Matters arising	Group members work on the objectives and policies require review to combine into one paper to be completed. Sally has access to the Google drive and can begin to work on the evidence. Andrew Gell will contact the Clerk of Sharnbrook Parish council to seek information on the consultation processes that were used. The invoice received from Sally in November was approved by the Parish Council for payment.	Mark Andrew G
AECOM draft report	The summary document compiled from the work at the meeting on 16 th November was circulated to the group for comments prior to sending to AECOM. An email from AECOM showing how each point has been addressed was received in response and circulated to the Group. When the Group made assessments of the sites it was based upon information provided in the Call for sites paperwork. An observation was made that there are two approaches when considering the AECOM report; those with a planning background have the perspective of looking for what development can be undertaken whereas village residents will have a local perspective and look at the wider impact of development. If or when the possible number of dwellings on a site is reduced there will be opportunity at a future time for developers to push for further development and thereby approach the original Call for sites number of dwellings. The sites should therefore be assessed using the number proposed in the original Call for sites application. Sally had read the draft report and has suggested that a request is made for the addition of a section in the report to explain the 'Methodology'. The Group will need to consider how the final report is used to inform the work on the proposed allocation of sites that will be part of the upcoming public consultation. Once the report is agreed a short list of sites will be prepared from the long list of 19 sites for the consultation process to decide those that will be allocated in the final Neighbourhood Plan. Criteria for a sift will be required. It was agreed that each AECOM assessment should be made and scored initially using the information in the Call for sites submission. If in the course of the	

	assessment a viable alternative for development of the site is identified, e.g. reduced area and reduced number of dwellings, then an alternative score can be provided as an addendum to the assessment. AECOM have not yet been contacted to see if this is an acceptable option.	Mark
Next steps	<ul style="list-style-type: none"> • To request a Zoom meeting with AECOM. • Mark, Alan and Andrew Clifton to represent the Group in this meeting • To request addition of a section 'methodology' in the report if appropriate. • To ask that the report includes AECOM's assessment and RAG rating of each site based upon the information from the Call for sites. Following this can be the changes to numbers that they are introducing and the RAG score for this. All mitigating factors that provide this change should be included. 	
AOB	Updates were given on the tree clearance on site 218, and the planning applications under consideration by the Borough Council planning committee. The application to reinstate the bridleway from Dag Lane as a Byway Open to All Traffic does not relate to the work of this Group.	
Meetings in 2021	Proposed meeting dates are on Tuesdays – all starting at 7.30pm – initially via Zoom until normal service can be resumed: 12 th January 9 th February 9 th March 6 th April 11 th May 8 th June 6 th July 10 th August 7 th September 12 th October 9 th November 7 th December	
Next Meeting	Tuesday 12th January 2021 at 7.30 by Zoom	

Signed: *M. Chamberlain.*

Print name: M. Chamberlain

Date: 12th January 2021