

Riseley Neighbourhood Plan Group

Meeting held on 11th March 2020 at Riseley Village Hall

Present: Mark Chamberlain, Andrew Gell, Claire Caparco, Robert Frear, Alison Chamberlain, Sally Chapman

		Action
Apologies	Alan Capper, Andrew Clifton, April Prigmore, Andrew Prigmore, Martyn Wady Non- Attendance: Caroline Bradbury	
Minutes 8/ 1 /20	The minutes of the January meeting had been circulated previously. They were agreed as correct	
Matters arising	Mark has yet to provide items for the village website. Sally to receive a copy of the Transport survey outcomes.	Mark Mark
CPRE workshop March 2020	Campaign for Protection of Rural England Workshop on Neighbourhood planning on 4 th March had been attended by Mark and Andrew Clifton. Feedback from this is that 'evidence' and 'community engagement' are the two pillars of a successful NP; also to adopt a 'keep it simple' approach. The clerk for both Oakley and Clapham PCs reported on their work to complete NPs. This took 6 and 7 years respectively with significant grant aid. Sally explained that both include allocation of sites to meet the requirements of the Bedford Borough Local Plan (500 in Clapham, 25-50 in Oakley). Odell and Lavendon have good NP websites which are worth looking at. A summary of the workshop will be circulated to the group.	Mark
Vision statement	Informal feedback about the Vision statement from councillors shows both engagement and agreement with the Vision.	
Site Suitability Assessments	The sub-group has done further work on the assessment criteria to try to ensure that they are clear and consistent. Using the modified criteria, the 18 sites have been re-assessed. Following minor revisions, the 18 assessments, a summary and the criteria rule base will be circulated to NP group members and Sally. After a discussion on the sensitivity of the information about the different sites in the final documents; those present agreed that the information about the sites will not be placed in the public domain until the village consultation is held. In the meantime, the criteria and methodology will be shared with the Parish Council. A public/village consultation on the Neighbourhood plan will be held later in 2020. This will provide an opportunity to present the sites, the assessment and survey process and the outcomes. Members of the public will be given the opportunity to feedback on this information which should then result in allocation of sites for development in the Neighbourhood plan. Sally suggested that the group will need to decide on a 'clear cut' method for feedback from the consultation. Various methods were outlined. This will need developing before the consultation.	Andrew C Mark
Proposed structure for the Neighbourhood plan	Each section of the plan will have relevant background evidence from which a policy statement will be made. The evidence section will explain and justify the policy. The group can either ask Sally to create the policy statements or do this themselves. Whichever approach is used Sally will ensure that the policy statements contain the appropriate 'planning' terminology and the required evidence is presented before the plan is submitted for assessment. When sections of the plan are drafted these can be sent to Sally for preparation of the policy statements. The vision statement and the outcomes	

<p>Other Surveys</p> <p>Update on sites in the planning process</p>	<p>of the village consultation in October 2018 will be a basis for evidence statements</p> <p>The SSA sub-group will prepare the evidence for the village environment both natural and built. A list of all listed buildings has been compiled. The subgroup is preparing the section on Community Facilities, Recreation and green spaces has met and developed an action plan. Sally advised that the plan contains information about permanent facilities in the village and to leave out any mobile services.</p> <p>The outcomes of the surveys completed for housing needs and transport, can be used as part of the evidence base to create policy statements. Copies of the survey outcomes to be sent to Sally.</p> <p>Sally will provide information to help with the work on green spaces. Key elements are: community spaces, recreation spaces, wildlife. Consider the approaches to the village and whether there should be a statement about this.</p> <p>On road parking was a concern raised in the consultation consider this in combination with the provision of pavements.</p> <p>Advisable to talk to the Primary School to obtain their views and engagement with the Neighbourhood plan.</p> <p>Sally advised that in addition to allocation within the plan of sites for housing development there can be allocation of a site(s) for community use.</p> <p>Information about recreation is needed – this may be answered by a future survey - TBD.</p> <p>Currently there are four sites at various staged of the formal planning process:</p> <ul style="list-style-type: none"> • The planning application for the Old Lower School (OLS) site in Church Lane was approved for 7 bungalows and 2 houses at the Borough Planning Committee meeting on 24th February 2020. • Site 512 (George Davies’ field) will be reconsidered at the Planning meeting in March. • There have been 2 presentations to the Parish Council about possible development on Site 614 at Town Farm. Consultations with residents in the locality of the site have been undertaken. It is understood that the recent proposal is for 10 dwellings on the brown field site only. • A presentation about proposed development on part of the site of the Old Margaret Beaufort School (OMB) was made to the Parish Council in January. 	<p>SSA sub-group</p> <p>Mark</p> <p>Sally</p> <p>Alison</p>
<p>AOB</p> <p>Next meeting</p>	<p>Alan is trying to establish whether any unspent grant monies in 2019 -20 will be carried forward or returned to Locality. Sally had spoken with Locality but they will not give her this information. Alan to progress this matter.</p> <p>Sally will send her invoice so that payment can be authorised by the Parish Council at the meeting on Thursday 19th March. Mark to forward the invoice to Alan.</p> <p>The Riseley Community Centre and Children’s Hub project has invited the NP group to put forward 1 to 3 representatives to attend a consultation and discussion evening that aims to form a more unified approach to the future provision of recreational facilities and social amenities. Mark and Robert volunteered to attend</p> <p>The next meeting will be on Wednesday 8th April @ 8.00pm in the Village Hall</p>	<p>Alan</p> <p>Sally</p> <p>Mark</p> <p>Mark</p> <p>Robert</p>

Future Meetings	Most 2020 meetings on the second Wednesday in the month at 8.00pm in the Village Hall lounge: 8 th April 13 th May 10 th June 8 th July 12 th August 9 th September 7 th October 11 th November 9 th December	
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Signed: *M. Chamberlain.*

Print name: M. Chamberlain

Date: 10th June 2020