

# RISELEY

## PARISH COUNCIL

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THE MEETING OF THE PARISH COUNCIL WILL BE  
HELD ON THURSDAY 21<sup>st</sup> MAY 2026 at 7.15PM  
THIS MEETING WILL BE HELD IN THE VILLAGE  
HALL LOUNGE

**Please note that this meeting also includes the Annual meeting of the Parish  
Council traditionally held in May.**

Signed: *S. Langley*

Sam Langley, Clerk  
129 High Street, Riseley, Beds MK44 1DJ  
Tel. 07977828153  
Date: 15/05/26

Members of the Public are invited to raise any issues with Parish Councillors before commencement of the business as set out below, the open forum will last no more than 15 minutes.

### AGENDA

01. To receive apologies.
02. To receive declarations of interest in any item on the agenda
03. To approve the minutes of the Parish Council Meeting on April 16<sup>th</sup>, 2026.
04. Correspondence – report any important items received after the agenda was published.
05. Presentation from the Z7512 Community First Responders who are under threat of disappearing.

#### **Annual Meeting of the Parish Council**

##### **AM.26**

#### **To Appoint a Chairman and Vice Chairman**

#### **The appointment of Officers to outside organisations.**

- a. Riseley Recreational Association (RRA)
- b. Riseley Village Hall
- c. Old School Field (OSF)
- d. The Town & Parish Network
- e. The Villager Minibus

- f. Bedfordshire Association of Town & Parish Councils
- g. Riseley Community Flood Group

**The assignment of Special Responsibilities.**

- a. Lighting
- b. Highways & Footways
- c. Planning
- d. Administration & Finance
- e. Ross Meadow & Allotments
- f. Rights of Way
- g. Brook/Environmental Issues
- h. Grass cutting
- i. Newsletter
- j. Website & Communications
- k. Community Policing Issues
- l. Children and Youth
- m. Tree Warden

**Authorisation of continuance of supply contracts**

- a. Lighting Supply - SSE
- b. Lighting Maintenance – Andy Muskett
- c. Property Assurance & Public Liability - Zurich
- d. Water Supply to Playing Field – Anglian Water (Wave)
- e. Printing of Village Newsletter – TBC
- f. Delivery of Village Newsletter – Vacancy
- g. Venue for Council meetings – Riseley Village Hall
- h. Inspection of Pay Equipment - ROSPA
- i. Salary Provision – Clifford Roberts
- j. Village Handy Person – Cliff Collins

**Authorisation of annual subscriptions and payments.**

- a. Society of Local Council Clerks (SLCC)
- b. Bedford Association for Town & Parish Council (BATPC)
- c. External Auditors – Mazars
- d. ICO – Data Protection Act
- e. Annual Internal to external Audit- Mr Hindley
- f. Accounting software – Scribe
- g. Clerks Cloud Storage – Microsoft 365

**06. Planning:**

- a. To consider any new planning applications:

Application	Address	Development	Parish Decision Due
26/00599/LBC	95 High Street Riseley	Installation of fibre optic cable	21/05/26

- b. Decisions on planning.
- c. planning appeals.

07. **Administration and Finance**  
 a. To agree monthly report and Invoices to be paid  
 b. To consider the Equality and Diversity & Safeguarding Policy as presented by the Clerk.  
 c. To approve the updated asset register (Deferred from Aprils Meeting)

**Riseley Village**

- a. Report on the Bottle bank  
 b. Riseley Flood Group Grant

08. **Riseley Recreation Association (RRA)**

- a. RoSPA report

09. **Old School Field**

- a. Update from Cllr Davies

10. **Rights of Way**

11. **Tree Warden, Ross meadow & Allotments**

- a. Tree Warden  
 b. Ross meadow  
 c. Allotments

12. **Children and Youth**

13. **Brook**

14. **Highways & Footways**

- a. Outstanding Highways repairs waiting on BBC

15. **Lighting**

16. **Village Hall**

17. **Grass Cutting**

18. **Newsletter**

19. **Website**

20. **Environment & Village Appearance**

21. **Bedford Borough Council  
 Outstanding Items**

Ref :	Description	Action By	Waiting For	Notes
02/22	CIL Payment			To remain on Agenda
12/23	Review of Parish Council procedures and protocols	DJ/CF & Clerk		To be arranged
	Children's community hub	LW		To remain on agenda for updates
2025	Helen's Meadow			To remain on agenda for updates
	Handy Person			To remain on agenda for any work to be scheduled
2026	Brook House			To remain on agenda for updates
2026	Overgrown Hedges		BC	
2026	Scribe Housekeeping	DJ/Clerk		To be arranged

22. Date of next meeting- Thursday 18<sup>th</sup> June.